



International  
Civil Aviation  
Organization

Organisation  
de l'aviation civile  
internationale

Organización  
de Aviación Civil  
Internacional

Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدني الدولي

国际民用  
航空组织

Tel.: +1 (514) 954-8219 ext. 6728

Ref.: AN 12/44.6-08/9

25 January 2008

**Subject:** 36th Session of the Assembly – Resolution  
A36-11: Proficiency in the English language used for  
radiotelephony

**Action required:** To transmit to ICAO their language  
proficiency implementation plan by the applicability  
date of 5 March 2008

Sir/Madam,

1. I have the honour to draw your attention to State letter AN 12/44.6-07/68, dated 26 October 2007, regarding language proficiency requirements as contained in Annex 1 — *Personnel Licensing*, Annex 6 — *Operation of Aircraft*, Annex 10 — *Aeronautical Telecommunications* and Annex 11 — *Air Traffic Services*. In line with ICAO Assembly Resolution A36-11 – *Proficiency in the English language used for radiotelephony communications*, I would like to remind Contracting States that are not in a position to comply with these requirements to develop language proficiency implementation plans, including their interim measures to mitigate risk, and have them posted on the ICAO website no later than 5 March 2008.

2. Guidelines for the development of implementation plans were included as Attachment B to the aforementioned State letter. The guidelines, instructions for posting the plans and all requisite forms, as well as a link to frequently asked questions (FAQs) are also available on the ICAO Flight Safety Information Exchange (FSIX) website (<http://www.icao.int/fsix/lp.cfm>) and will be updated over time. I therefore invite you to refer to this material on a regular basis.

3. In order to assist States with the development of implementation plans for language proficiency requirements, workshops have been or will be conducted in each of the ICAO Regions prior to March 2008. You are therefore invited to communicate with the ICAO Regional Office accredited to your State for more information on these workshops. You are also invited to consult the FSIX website where the workshop material can be found.

4. States that will not comply with language proficiency requirements as contained in Annexes 1, 6, 10 and 11 by 5 March 2008 are urged to send their implementation plans, the name, title and contact details of the focal point for the implementation of language proficiency requirements, and their Notification of differences to ICAO by e-mail at [fls@icao.int](mailto:fls@icao.int). ICAO will then post this information on the FSIX website. Please note that the implementation plans will be posted without review or approval by ICAO.

5. Moreover, States who will comply with the language proficiency requirements by 5 March 2008 need not prepare an implementation plan, but are still expected to advise ICAO of their intent to comply by completing the Notification of Compliance form at Attachment C of the aforementioned State letter.

6. States that will comply by 5 March 2008 are also strongly encouraged to familiarize themselves with the guidelines on the development of implementation plans as well as workshop materials as these will provide them with the necessary knowledge to assess plans developed by other States. Based on this assessment, these States can consider whether it would be prudent to waive the permission requirement under Article 40 of the Convention in the airspace under their jurisdiction for pilots who do not yet meet the ICAO language proficiency requirements and consider any restrictions to their operators from entering the airspace under the jurisdiction or responsibility of other States where air traffic controllers or radio station operators do not yet meet the language proficiency requirements.

Accept, Sir/Madam, the assurances of my highest consideration.

Taïeb Chérif  
Secretary General